

Essential Information

1. Eligibility criteria for admission

A person, who has nobody to look after him or is suffering neglect within the family or is living alone and requires assistance or is suffering limited mobility in terms of Daily Activities of Living (DAL) and requires long term physical therapy & geriatric care and has nobody to look after him or to cook food at home or who is living away from his children owing to work / job or for certain other reason and can afford to pay the required and predetermined security, monthly maintenance fee and other charges as may be levied from time to time.

A person belonging to a socially and economically backward class may also apply through the Deputy Commissioner or SDM concerned with appropriate and genuine documentation, verifying his social / economic status and certification from the concerned authority.

2. Application response

In response to the call for applications, general candidates or persons desirous of seeking admission in Vishranti directly may apply on form No.1 and the application shall be submitted supported with documents: (1) Aadhar Card, (2) PAN Card, (3) Health Certificate (Original), (4) Income Tax Return for the last 3 years (copy) and (5) bank account details.

A candidate applying as a bona fide resident of Himachal Pradesh will have to submit a valid bona fide certificate issued by competent authority under the Government of Himachal Pradesh.

3. A person applying under economic backward class category and seeking financial help, either from Vishranti or from any other resource, will have to apply on the same application form along with valid proof of BPL, certificate of yearly income issued by the competent authority and a letter of recommendation from the competent authority, i.e., Panchayat Pradhan duly countersigned by the Block Development Officer of the concerned block.

Those applying through Kayakalp or VMI will have to submit duly filled form along with a letter of recommendation from the officer-in-charge of the general administration of Kayakalp or any other officer authorized by the Chairman in this behalf.

A sponsored candidate, whose security deposit, monthly licence fee and other payables are to be paid by someone else (children / any NGO/ any other person or agency or authority) shall apply along with an affidavit of sponsorship undertaking the responsibility of timely payments. A medical certificate of fitness – Form 2 shall be furnished by each candidate with this application, and candidates who are suffering from any life-threatening disease but managed under palliative care, shall have to furnish Form 3 with his/ her application. Besides,

prescription of the medication by treating physician shall be declared by the applicant in **Form-4**

4. VMC reserves the right to accept or reject one or all applications or summarily abandon the process of admission, if it deems fit to do so, without assigning any reasons and without incurring liability for doing so.

5. Duration of the stay

The inmate will be allowed to stay at Vishranti for a period of maximum eleven months only as per the mutual agreement. Extended stay at Vishranti is subject to fresh agreement or in form of a fresh application only.

The occupant, upon allotment of the room, will have to stay at Vishranti for a minimum period of six months continuously.

In case the allottee wants to go on leave to meet his/ her family or on holiday, he/ she can do so after applying for a leave and getting it sanctioned from the management before his / her departure and in such case, the inmate will have to pay in advance, at least 70%, the license fee of accommodation allotted to him/ her. In case if the inmate does not want to pay the license fee, he/ she shall have to vacate the allotted accommodation which may be then allotted to someone else in need of the same. Whereas on the return of the inmate after availing leave, the management of Vishranti will allot some other room with similar facilities, if available. Allotment of room should be subject to availability.

A candidate proceeding on leave and vacating his/er room shall not be entitled to the allotment of the same room which he/she was occupying before proceeding on leave as a matter of right.

6. Terms of non-eligibility

Applicant suffering from terminal/ fatal illness, or any type of communicable disease (HIV/TB etc.) or a person of unsound mind or one addicted to liquor, intoxicating drugs or psychotropic substances etc., or the one convicted by the Court of law for an offence involving moral turpitude, sentenced to imprisonment for any criminal activity or those against whom proceedings under the criminal law are pending in any court of law for a heinous crime or against whom warrant or summons has been issued in criminal proceedings will not be eligible for admission to Vishranti.

A Senior Citizen, who is not a national of India shall not be eligible for admission to Vishranti.

A physically disabled person, who cannot perform his daily activities without the help of an attendant, shall not be eligible for admission to Vishranti.

7. Any person desirous of becoming an inmate of 'Vishranti' will be admitted on approval of the Vishranti Management Committee.

- 8.** All persons desirous of becoming inmates at 'Vishranti' shall apply in from No.1 together with necessary documents, declarations and affidavit on stamp paper agreeing to abide by the regulations of the Trust.
- 9.** Admission form, accompanied by two photographs of the person seeking admission, should be duly signed by at least two guarantors with an undertaking, preferably from two close relatives.
- 10.** The mode of admission will be in accordance with the assessment and decision thereof by authorities based on interview with the applicant.
- 11.** The admission of the candidate at Vishranti will be provisional, initially for a period of six months. The inmate will have to stay for a continuous period of six months, where after the management will confirm the admission or may decline further continuity, if he/she is found unsuitable.
- 12.** Every applicant, applying for admission in Vishranti, shall be required to be accompanied with at least two persons at the time of interview, who must be his/ her near relatives. Failing this condition, applicant shall produce a consent letter from such near relatives like children, brother (s), sister (s) who must be competent to sign such document. Also, such letter shall bear the signature, full postal and residential address, telephone numbers etc., and the signatories should make themselves available (physically or virtually) at the time of interview to be held by Vishranti Management Committee with the applicant to assess his/ her eligibility for admission.
- 13.** The applicant should furnish, to the satisfaction of the authority, at the time of interview, all necessary documents as desired in the application form.
- 14.** The Management may refuse admission to any applicant whose character or antecedents are not satisfactory or for any other reason which the authorities deem fit.
- 15.** Any inmate, who had obtained admission, by means of false representation or fraud, or who may be found guilty of indiscipline or misconduct, shall be dismissed, and evicted from Vishranti immediately upon settling any pending dues/payables completely.
- 16.** An inmate, who is or had been dismissed or rejected from Vishranti, for a reason indicated in the just preceding clause, shall not be re-admitted. The decision of the Vishranti Management Committee and Trust shall be final and binding upon the applicant
- 17.** The court in Palampur only shall have exclusive jurisdiction in any matter of dispute.

18. Facility

Comprehensive housing services along with assisted living facility is available to all inmates till the period of agreement at Vishranti in any of the following types of housing / accommodation, subject to availability:

a) Suite – a sitting and a living room with attached bath and toilet along with a kitchenette, for double occupancy accommodation.

b) Single room with attached bath & toilet and kitchenette, for double occupancy accommodation.

c) A common dormitory with attached common bath and toilet, for multiple occupancy.

As per the policy of Vishranti, rooms with attached bath and toilet will primarily be allotted to couples. However, these rooms can also be allotted to those willing to share a room and to use attached toilet and bath as a common facility. In this case, occupants will have to submit a declaration embodying their consent. Monthly licence fee will be divided in equal shares and other charges will also be shared equally between the inmates. If either of the inmates is willing to go on leave / holiday to meet his / her family or on vacation, he / she will have to pay for his/ her share of monthly licence fee and other charges as per the agreement. This rule shall apply uniformly to all inmates willing to share the accommodation across all categories. In case sufficient rooms for common sharing are not available, then the rooms will be allotted on the principle of 'first come, first served'.

19. Single occupancy

If an inmate wants to live alone in a room, he/ she may be permitted to do so, if his/ her health permits the same. In such a case, charges of the full room will be payable by the inmate. Other details can be obtained from the office of Vishranti.

20. Gender Distribution

Male and female inmates will be allotted separate rooms but an inmate and his wife will, if possible, be accommodated in the same room.

21. Duty of the Inmates

Vishranti is a dream of cooperative community living. Therefore, it is the duty of the inmates to maintain cordial interpersonal relations.

22. Discipline and Co-operation

To cultivate and maintain amity and unity among themselves, the inmates are required to extend a helping hand and participate in the activities of Vishranti according to their physical capacity and capability. Since congenial coexistence is the basic spirit at Vishranti, the inmates shall try to cooperate with each other and join together for prayers (if any), food, games, entertainment and other activities.

At Vishranti discipline will have to be maintained by all inmates and they will maintain proper environment to avoid any discomfort inconvenience, annoyance or nuisance to any inmate. All inmates shall maintain peace and silence particularly during the sleeping hours between 9: 30 PM to 6 AM.

23. Punctuality

All inmates shall remain punctual in their routine activities at Vishranti including food, prayers, etc.

24. Cleanliness

It will be the responsibility of every individual to keep the accommodation allotted to him / her in a neat and tidy condition. Simultaneously, inmates shall actively involve in keeping the premises clean and healthy. The management will look after only the general cleanliness of the campus as well as the maintenance of inmates' rooms including common facilities and amenities.

The bed sheets and towels would be changed once in a week by the management. All other laundry services would be chargeable as per the rate decided by the management.

25. Care of amenities and Damages

The inmates should use the accommodation and campus (including common facilities and amenities) with due care, to avoid any loss, breakage, or damage. In the event of any such loss,

breakage, damage, etc. due to the negligence and/ or misuse or mishandling by a member or his visitors(s), the cost of repair or replacement of the lost, broken or damaged article or property, as determined by the management, will be recovered from the inmate concerned.

26. Prohibitions

a) Smoking, drinking alcohol, tobacco, intoxicating drugs or psychedelic substance or betel chewing and gambling in any manner is strictly prohibited in Vishranti.

b) No inmate shall be allowed to cook food inside his/ her room. The use of pantry provided within the room is limited to preparing tea/ coffee alone using an electrical kettle only. Gas cylinder, electric stove, heater or any other inflammable or potentially hazardous gadget will not be allowed inside the rooms.

c) No inmate shall be allowed to run a private business from Vishranti nor shall anyone be allowed to undertake Govt. or Private job during his stay at Vishranti.

d) Outgoing telephone calls will not be allowed from official phone lines of Vishranti but an inmate may use his/ her mobile phones to call his relatives or friend ordinarily outside sleeping hours.

27. Electricity Charges

Electricity meters will be installed for each room to prevent excessive consumption or misuse of electricity and every inmate shall be required to pay for the electricity consumed by him / her.

28. Binding

The inmates of Vishranti will be bound to follow any instructions/ guidelines / advisories etc. issued from time to time by the management in their interest.

29. Right of Reservation

The Vishranti, reserves with it the right to dismiss an inmate who indulges in serious acts of indiscipline, misbehaviour and or any other acts (s) that disturb the peaceful and congenial atmosphere, or disturbs the atmosphere of coexistence of Vishranti, or violates any clause of these Regulations.

30. Protection of action taken in good faith

No legal proceedings shall lie against the Trust, VMC or the Chairman or a trustee of the trust or a member of VMC or an officer or employees of the Trust, Kayakalp or VMC for anything done in good faith or intended or purporting to be done under these Regulations.